

CLIENT INFORMATION SHEET FOR BUSINESS TAX PREPARATION

A.V.R.H & Co.

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Tax Year :	Data Collection Date :	Already Filed with AGI (Tax Year) :
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FILING STATUS INFORMATION (Please check the appropriate status)	
<input type="checkbox"/>	Partnership (Form 1065)
<input type="checkbox"/>	S-Corporation (Form 1120-S) Please indicate date of S-Corp Election _____
<input type="checkbox"/>	C-Corporation (Form 1120)

BUSINESS INFORMATION		
Name of Business		
FEIN	Date of Business Started	Business Code (NAICS)
Business Activity		
Principal Business Address		
Accounting Method	Name of Representative Partner	

PARTNERS INFORMATION							
S. No	First Name	Last Name	SSN	Partner's Share (%)	Email Address	Contact No.	Address
1							
2							
3							
4							
5							

GENERAL INFORMATION / DOCUMENTS REQUIRED	BANK INFORMATION
<input type="checkbox"/> Please provide the Current year Balance Sheet <input type="checkbox"/> Please provide the Profit & Loss statement <input type="checkbox"/> Please provide the Certificate of Formation / Article of Formation <input type="checkbox"/> Please provide the EIN Letter <input type="checkbox"/> Please provide the Letter from the Comptroller's Office of Public Accounts (pertaining to Franchise Tax filing) <input type="checkbox"/> Please provide the XT Number/Webfile Number for filing the Franchise Tax (FTR) for Texas-based entities <input type="checkbox"/> Please provide all the tax source documents related to the business	Bank Name Bank Account Number Bank Routing Number

ASSETS INFORMATION				
S. No	Assets (Equipment, Machinery, Computer/Laptop)	Purchase Date	Make & Model	Purchase Value
1				
2				
3				
4				
5				

At your request we will process the information from this sheet and other documents provided by you. If you decide not to use our services for any or all reasons, you will owe us the processing fee of \$95.00.
(PLEASE NOTE: RETURN WILL NOT BE PROCESSED AND COPY WILL NOT BE PROVIDED UNTIL THE FEE IS COLLECTED.)

By signing below, I certify that I have read the above mentioned information and that everything hereon is correct to the best of my knowledge.

_____	_____	_____
Print Name	Representative Partner Signature	Date